

**IQAC Meeting  
Minutes  
2022-23**

## JMJ COLLEGE FOR WOMEN (AUTONOMOUS), TENALI

### Constitution of IQAC for academic year 2022-23

The institute has constitution of IQAC academic year 2022-23 with the following members as per the guidelines of NAAC

S.No	Members of IQAC	Affiliation	Designation
1	Dr.Sr.Shiny.K.P	JMJ College for Women(A), Tenali	Principal, Chairperson
2	Ms. Ms. K. Mary Nirmala	JMJ College for Women(A), Tenali	Administrative Officer
3	Ms. N. Ignatius Mary	JMJ College for Women(A), Tenali	Sr.Asst.,Administrative Officer
4	Ms. P. Hemalatha	JMJ College for Women(A), Tenali	Member
5	Ms C.M. Anitha	JMJ College for Women(A), Tenali	Member
6	Dr.S.Umamaheswari	JMJ College for Women(A), Tenali	Member
7	Dr. K. Nirmala Jyothi	JMJ College for Women(A), Tenali	Member
8	Ms. B. Mary Kumari	JMJ College for Women(A), Tenali	Member
9	Dr. N. Vimala Devi	JMJ College for Women(A), Tenali	Member
10	Dr. G. Jyothi Olivia	JMJ College for Women(A), Tenali	Member
11	Dr.R.Nagajyothi	JMJ College for Women(A), Tenali	Member
12	Ms. B. Bharathi	JMJ College for Women(A), Tenali	Member
13	Ms. G. Naveena	JMJ College for Women(A), Tenali	Member
14	M. Esther Shoba	JMJ College for Women(A), Tenali	Librarian
15	Dr.Sr. Theresamma. Gade	JMJ College for Women(A), Tenali	Member from Management
16	Sr. G. Mary Sarada	JMJ College for Women(A), Tenali	Member from Management
17	Mr. K. Sambasiva Rao Rtd. Principal	SVRM College ,Nagaram	Local nominee – External Member
18	Dr. T. Swaruparani, Principal	Principal St.Joseph's College of education for Women,Guntur	Alumnae
19	Ms. Ch. Anu sree, III B.Sc. CBZ	JMJ College for Women(A), Tenali JMJC College for Women(A), Tenali	Student Representative
20	Ms. R.Pavithra, III B.Sc. MPC.	JMJ College for Women(A), Tenali	Student Representative
21	Dr. S. Siva Ramakrishna	Jivaka pharma,Tenali, industrialist	Industrialist
22	Ms.M. Aruna	JMJ College for Women(A), Tenali Senior teaching staff	IQAC Co-coordinator



**CHAIRPERSON  
IQAC**

*Principal*

**J.M.J. COLLEGE FOR WOMEN (Autonomous)  
TENALI - 522 202**

**JMJ COLLEGE FOR WOMEN (AUTONOMOUS), TENALI**

**IQAC Meeting Notice**

**14-06-2022**

Dear Madam,

The IQAC meeting will be held on **16<sup>th</sup> June, 2022** in the Board Room at 3.30 P.M. All the IQAC members are requested to make it convenient to attend the meeting without fail.

**Agenda:**

1. Future action plans for the year 2022-23
2. Extension of UGC-Autonomous Status
3. Examination Results- III & IV Semesters & Remedial Classes
4. Orientation Programme on Internship
5. Commencement of I Semester
6. Preparing Timetable
7. Preparation for AQAR 2021-22
8. I Mid exams for II & V Semesters
9. Any other matter with the permission of the Chairperson

  
Principal

J.M.J. COLLEGE FOR WOMEN (Autonomous)  
TENALI - 522 202



Ms.M.Aruna

IQAC Coordinator

**IQAC Coordinator**  
**J.M.J. College for Women (Autonomous)**  
**TENALI**



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**JMJ COLLEGE FOR WOMEN (AUTONOMOUS), TENALI**

**Internal Quality Assurance Cell (IQAC) - 2022 - 23**


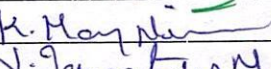
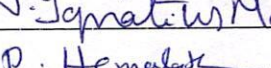
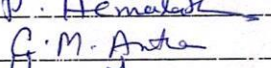
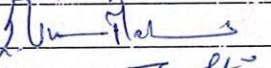
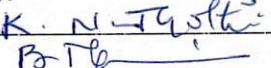

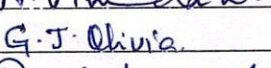
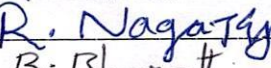
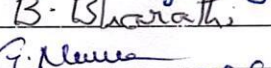
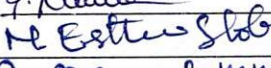
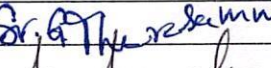
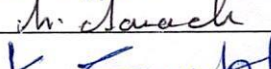
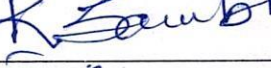
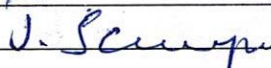



**Minutes of IQAC Meeting held on 16<sup>th</sup> June, 2022**

The IQAC meeting was held on 16<sup>th</sup> June, 2022 in the Board Room at 3.30 PM to discuss the following agenda;

**Agenda:**

1. Future action plans for the year 2022-23
2. Extension of UGC-Autonomous Status
3. Examination Results - III & IV Semesters & Remedial Classes
4. Orientation Programme on Internship
5. Commencement of I Semester and preparing Time table
6. Preparation for AQAR 2021-22
7. Mid exams for II & V Semesters
8. Any other matter with the permission of the Chairperson

The following Members were present for the meeting;

S.No	Members of IQAC	Designation	Signature
1	Dr.Sr.Shiny.K.P	Principal, Chairperson	
2	Ms. Ms. K. Mary Nirmala	Administrative Officer	
3	Ms. N. Ignatius Mary	Sr. Asst., Administrative Officer	
4	Ms. P. Hemalatha	Member	
5	Ms C.M. Anitha	Member	
6	Dr.S.Umanaheswari	Member	
7	Dr. K. Nirmala Jyothi	Member	
8	Ms. B. Mary Kumari	Member	
9	Dr. N. Vinisha Devi	Member	
10	Dr. G. Jyothi Olivia	Member	
11	Dr. R. Nagajyothi	Member	
12	Ms. B. Bharathi	Member	
13	Ms. G. Naveena	Member	
14	M. Esther Shoba	Librarian	
15	Dr.Sr. Theresamma. Gade	Member from Management	
16	Sr. G. Mary Sarada	Member from Management	
17	Mr. K. Sambasiva Rao Rtd. Principal	Local nominee – External Member	
18	Dr. T. Swaruparani, Principal	Alumnae	

19	Ms. Ch. Anu sree, III B.Sc. CBZ	Student Representative	Ch. Anu Sri
20	Ms. R.Pavithra, III B.Sc. MPC.	Student Representative	R. Pavithra.
21	Dr. S. Siva Ramakrishna	Industrialist	<del>Dr. S. Siva Ramakrishna</del>
22	Ms.M. Aruna	IQAC Co-coordinator	M. Aruna

The Chairperson Dr.Sr.Shiny K.P. welcomed the members and asked Mrs.M.Aruna, the IQAC Coordinator to start the meeting with a short prayer. The chairperson presented the agenda to the members for the discussion.

The IQAC Coordinator asked the members to inform the HoDs of the departments to prepare the future action plans for the academic year 2022-23 and collect the action plans of the departments and committees through IQAC mail by end of June 2022. The Chairperson informed the members regarding furnishing the relevant information (as per format) for the extension of Autonomous status to the college by 17<sup>th</sup> August, 2023. The Chairperson appreciated the members and all faculty members for getting good results in III & IV Semester examinations and asked the members to prepare the time table for taking remedial classes for students who failed in various subjects and inform the same to the concerned staff. The members decided to conduct Internship Orientation Programme for staff and students on 28<sup>th</sup> June, 2022 in order to enable the students to acquire skills under faculty mentors.

It was decided to commence classes for First Semester students from 18<sup>th</sup> June, 2022 and the Chairperson asked the members to prepare the time table for I Semester. The Chairperson instructed the members to collect the data for AQAR 2021-22 by the end of August 2022. The members discussed and decided to conduct MID exams for II & IV Semesters from 28<sup>th</sup> to 30<sup>th</sup> June, 2022.

The members suggested organizing National and International Seminars and workshops by the departments. The meeting ended at 4.30 P. M.

*M. Aruna*  
Ms.M.Aruna

IQAC Coordinator

**IQAC Coordinator**

**J.M.J. College for Women (Autonomous)**

**TENALI**

*Dr. Sr. Shiny K. P*  
Dr. Sr. Shiny K. P

Chairperson

**Principal**

**J.M.J. COLLEGE FOR WOMEN (Autonomous)**


**TENALI - 522 202**

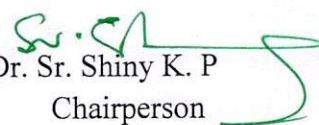


## Action Taken Report

The following action plans were discussed in the IQAC meeting held on 16<sup>th</sup> June, 2022 and the outcome achieved as follows;

S.No	Plan of Action	Achievements/Outcomes
1	Future plans for the year 2022-23	The departments and Committees prepared the future plans for the academic year 2022-23
2	Extension of UGC-Autonomous Status	IQAC members collected the relevant information (as per format) for the <b>extension</b> of Autonomous status to the college.
3	Examination Results - III & IV Semesters & Remedial Classes	Prepared the time table for remedial classes for students who failed in various subjects by the Faculty members.
4	Orientation Programme on Internship	Conducted Internship Orientation Programme for staff and students and the input sessions were very enriching.
5	Commencement of I Semester and preparing Time table	I Semester classes was commenced from 18 <sup>th</sup> June, 2022 onwards.
6	Preparation for AQAR 2021-22	Collecting data for AQAR 2021-22 is in progress.
7	I MID exams for II & V Semesters	I MID exams for II & V Semesters were conducted.

  
Ms.M.Aruna  
IQAC Coordinator  
J.M.J. College for Women (Autonomous)  
TENALI

  
Dr. Sr. Shiny K. P  
Chairperson

**Principal**  
J.M.J. COLLEGE FOR WOMEN (Autonomous)  
TENALI - 522 202



**JMJ COLLEGE FOR WOMEN (AUTONOMOUS), TENALI**

**IQAC Meeting Notice**

**01-08-2022**

The IQAC meeting will be held on **4<sup>th</sup> August, 2022** in the Board Room at 3.00 P.M. The IQAC members are requested to make it convenient to attend the meeting without fail.

**Agenda:**

1. Submission of AQAR 2021-22
2. Projects by Faculty members
3. Mapping students to industries for Internship
4. BOS, Academic Council and Governing Board meetings
5. Organize Alumnae Reunion
6. MOU with Pearl Educational Labs, Guntur
7. Preparing time tables for III & V Semesters
8. Any other matter with the permission of the Chairperson

  
Principal  
J.M.J. COLLEGE FOR WOMEN (Autonomous)  
TENALI - 522 202

  
Ms.M.Aruna  
IQAC Coordinator  
IQAC Coordinator  
J.M.J. College for Women (Autonomous)  
TENALI



**JMJ COLLEGE FOR WOMEN (AUTONOMOUS):: TENALI**

**Internal Quality Assurance Cell (IQAC) - 2022 - 23**

**Minutes of IQAC Meeting held on 4<sup>th</sup> August, 2022**

The IQAC meeting was held on 4<sup>th</sup> August, 2022 in the Board Room at 3.00 P.M to discuss the following agenda;

**Agenda:**

1. Submission of AQAR 2021-22
2. Projects by Faculty members
3. Mapping students to industries for Internship
4. BOS, Academic Council and Governing Board meetings
5. Organize Alumnae Reunion
6. MOU with Pearl Educational Labs, Guntur
7. Preparing time tables for III & V Semesters
8. Any other matter with the permission of the Chairperson

The following Members were present for the meeting;

S.No	Members of IQAC	Designation	Signature
1	Dr.Sr.Shiny.K.P	Principal, Chairperson	<i>Dr. Shiny K.P.</i>
2	Ms. Ms. K. Mary Nirmala	Administrative Officer	<i>K. Mary Nirmala</i>
3	Ms. N. Ignatius Mary	Sr. Asst., Administrative Officer	<i>N. Ignatius Mary</i>
4	Ms. P. Hemalatha	Member	<i>P. Hemalatha</i>
5	Ms C.M. Anitha	Member	<i>C.M. Anitha</i>
6	Dr.S.Umamaheswari	Member	<i>Dr. S. Umamaheswari</i>
7	Dr. K. Nirmala Jyothi	Member	<i>K. N. Jyothi</i>
8	Ms. B. Mary Kumari	Member	<i>B. Mary Kumari</i>
9	Dr. N. Vimala Devi	Member	<i>N. Vimala Devi</i>
10	Dr. G. Jyothi Olivia	Member	<i>G. J. Olivia</i>
11	Dr.R.Nagajyothi	Member	<i>R. Nagajyothi</i>
12	Ms. B. Bharathi	Member	<i>B. Bharathi</i>
13	Ms. G. Naveena	Member	<i>G. Naveena</i>
14	M. Esther Shoba	Librarian	<i>M. Esther Shoba</i>
15	Dr.Sr. Therasamma. Gade	Member from Management	<i>Dr. Sr. Therasamma</i>
16	Sr. G. Mary Sarada	Member from Management	<i>Sr. G. Mary Sarada</i>
17	Mr. K. Sambasiva Rao Rtd. Principal	Local nominee – External Member	<i>K. Sambasiva Rao</i>
18	Dr. T. Swaruparani, Principal	Alumnae	<i>T. Swaruparani</i>
19	Ms. Ch. Anu sree, III B.Sc.	Student Representative	<i>Ch. Anu Sri</i>



The first part of the document  
 discusses the importance of  
 maintaining accurate records  
 and the role of the  
 committee in this regard.  
 It is noted that the  
 committee has been  
 working on this matter  
 since its formation.  
 The second part of the  
 document deals with the  
 financial aspects of the  
 organization and the  
 need for a more  
 systematic approach to  
 budgeting and accounting.  
 It is suggested that the  
 committee should  
 consider the possibility of  
 hiring a professional  
 accountant to assist in  
 these matters.  
 Finally, the document  
 concludes with a  
 recommendation that the  
 committee should  
 report its findings to the  
 board of directors at  
 the next meeting.

	CBZ		
20	Ms. R.Pavithra, III B.Sc. MPC.	Student Representative	R. Pavithra
21	Dr. S. Siva Ramakrishna	Industrialist	S. Siva Ramakrishna
22	Ms.M. Aruna	IQAC Co-coordinator	M. Aruna

The chairperson welcomed the members and the IQAC Coordinator presented the overview of the activities carried out in the previous IQAC meeting.

The Chairperson along with IQAC Coordinator reviewed the progress of AQAR data and instructed the members to complete it as early as possible for the submission. The Chairperson instructed that all the Faculty members have to complete their research projects by the end of September, 2022. She also asked the teaching staff to write research proposals and apply for FIST, DBT and DST. The Chairperson detailed the guidelines of APSCHE for the Internship and mapping students to industry for Internship and asked the members to complete the process along with the Nodal Officer by the end of August 2022.

It was decided to conduct Board of Studies meetings from 22.09.2022 to 30.09.2022 by all the departments. And Academic Council meeting will be held on 15<sup>th</sup> October, 2022 and Autonomous Governing Board will be held on 19<sup>th</sup> October 2022. It was decided to organize Alumnae Reunion for the batches from 1983 to 1996 on 1<sup>st</sup> October, 2022 and asked the Alumnae Committee to take care of the programme. The Chairperson informed the members that there will be an interactive session and exchange of MOU with Pearl Educational Labs, Guntur on 14.09.2022 to offer Internship to the students. The Chairperson asked the members to prepare the time table for III & V Semesters along with the Head of the Departments. The meeting ended at 4.20 P.M.

M. Aruna  
Ms.M.Aruna

IQAC Coordinator

**IQAC Coordinator**  
**J.M.J. College for Women (Autonomous)**  
**TENALI**

S. Siva Ramakrishna  
Dr. Sr. Shiny K. P  
Chairperson

**Principal**  
**J.M.J. COLLEGE FOR WOMEN (Autonomous)**  
**TENALI - 522 202**



## Action Taken Report

The following action plans were discussed in the IQAC meeting held on 4<sup>th</sup> August, 2022 and the outcome achieved as follows;

S.No	Plan of Action	Achievements/ Outcomes
1	Submission of AQAR 2021-22	Reviewed the progress of AQAR data collected from departments and committees
2	Projects by Faculty members	Most of the Faculty members completed their research projects.
3	Mapping students to industries for Internship	As per the APSICHE guide lines, the mentors completed the process of mapping the students to various industries for Internship.
4	BOS, Academic Council and Governing Board meetings	BoS meetings of all departments were held from 22.09.2022 to 30.09.2022. Academic Council meeting was held on 15 <sup>th</sup> October, 2022 and Governing Board meeting was held on 19 <sup>th</sup> October, 2022.
5	Organize Alumnae Reunion	Organized Alumnae Reunion for the batches from 1983 to 1996 on 1 <sup>st</sup> October, 2022
6	MOU with Pearl Educational Labs, Guntur	Organized an interactive session for the staff and students regarding Internship and the MOU was exchanged with Pearl Educational Labs, Guntur on 14.09.2022 to offer Internship to the students.
8	Preparing time tables for III & V Semesters	Prepared the Time Table for III & V Semesters.

*M. Aruna*  
Ms.M.Aruna

IQAC Coordinator

**IQAC Coordinator**  
**J.M.J. College for Women (Autonomous)**  
**TENALI**

*S. S. Shiny K. P*  
Dr. Sr. Shiny K. P  
Chairperson

*S. S. Shiny K. P*  
**Principal**  
**J.M.J. COLLEGE FOR WOMEN (Autonomous)**  
**TENALI - 522 202**



9

**JMJ COLLEGE FOR WOMEN (AUTONOMOUS), TENALI**

**IQAC Meeting Notice**

**10-10-2022**

This is to inform all the members that the IQAC meeting will be held on **14<sup>th</sup> October, 2022** in the IQAC Room at 2.30 P.M. The IQAC members are requested to make it convenient to attend the meeting without fail.

**Agenda:**

1. Solidarity Day
2. Introduce three new UG Programmes
3. Conducting II-MID, Re-MID, Practical and Semester end examinations
4. International and National Webinars/Seminars
5. Workshop on Stress Management
6. Organizing online & offline coaching classes for Degree Students
7. Publishing Research Papers, Books and Book Chapters
8. Student Induction Program (SIP)
9. ISO Audit
10. Any other matter with the permission of the Chairperson

*S.S.A.*  
Principal  
J.M.J. COLLEGE FOR WOMEN (Autonomous)  
TENALI - 522 202



*M. Aruna*  
Ms.M.Aruna  
IQAC Coordinator

IQAC Coordinator  
J.M.J. College for Women (Autonomous)  
TENALI

10

**JMJ COLLEGE FOR WOMEN (AUTONOMOUS):: TENALI**

**Internal Quality Assurance Cell (IQAC) - 2022 - 23**

**Minutes of IQAC Meeting held on 14<sup>th</sup> October, 2022**

The IQAC meeting was held on 14<sup>th</sup> October, 2022 in the IQAC Room at 2.30 pm to discuss the following agenda;

**Agenda:**

1. Solidarity Day
2. Introduce three new UG Programmes
3. Conducting II-MID, Re-MID, Practical and Semester end examinations
4. International and National Webinars/ Seminars
5. Workshop on Stress Management
6. Organizing online & offline coaching classes for Degree Students
7. Publishing Research Papers, Books and Book Chapters
8. Student Induction Program (SIP)
9. ISO Audit
10. Any other matter with the permission of the Chairperson

The following Members were present for the meeting;

S.No	Members of IQAC	Designation	Signature
1	Dr.Sr.Shiny.K.P	Principal, Chairperson	
2	Ms. Ms. K. Mary Nirmala	Administrative Officer	
3	Ms. N. Ignatius Mary	Sr. Asst., Administrative Officer	
4	Ms. P. Hemalatha	Member	
5	Ms C.M. Anitha	Member	
6	Dr.S.Umamaheswari	Member	
7	Dr. K. Nirmala Jyothi	Member	
8	Ms. B. Mary Kumari	Member	
9	Dr. N. Vimala Devi	Member	
10	Dr. G. Jyothi Olivia	Member	
11	Dr.R.Nagajyothi	Member	
12	Ms. B. Bharathi	Member	
13	Ms. G. Naveena	Member	
14	Sk.Afrin	Librarian	
15	Dr.Sr. Theresamma. Gade	Member from Management	
16	Sr. G. Mary Sarada	Member from Management	
17	Mr. K. Sambasiva Rao Rtd. Principal	Local nominee – External Member	

18	Dr. T. Swaruparani, Principal	Alumnae	T. Swaruparani
19	Ms. Ch. Anu sree, III B.Sc. CBZ	Student Representative	ch. Anu Sri
20	Ms. R.Pavithra, III B.Sc. MPC.	Student Representative	R. Pavithra
21	Dr. S. Siva Ramakrishna	Industrialist	<del>S. Siva Ramakrishna</del>
22	Ms.M. Aruna	IQAC Co-coordinator	M. Aruna

The Chairperson welcomed the members. The IQAC Coordinator presented the minutes of the previous IQAC meeting. The members discussed and decided to organize Solidarity day on 29.10.2022. It was decided to introduce new three UG programmes such as B.Sc Agriculture and Rural Development, B.Sc Data Science and BBA in the next academic year 2023-24. The members decided to conduct II-MID Examinations from 19<sup>th</sup> to 21<sup>st</sup> December, 2022, Re-MID Examinations from 1<sup>st</sup> to 3<sup>rd</sup> February and from 6<sup>th</sup> to 23<sup>rd</sup> February, 2023 practical examinations followed by I & III Semester End examinations.

The members decided to organize International and National Webinars/Seminars/FDP on various topics by IQAC and different departments. Department of English and Zoology from 21<sup>st</sup> to 26<sup>th</sup> November, 2022, Department of Physics & Mathematics from 29<sup>th</sup> November to 3<sup>rd</sup> December 2022, Department of Botany & Chemistry from 13<sup>th</sup> to 17<sup>th</sup> December 2022, Department of Telugu on 6<sup>th</sup> & 7<sup>th</sup> December, 2022 and IQAC from 7<sup>th</sup> to 18<sup>th</sup> February, 2023. It was decided to organize a workshop on Stress Management on 31.10.2022 by Dr.B.Nagesh, NIMHANS, Bangalore. The members decided to conduct online & offline coaching for the Degree Students to prepare them for competitive exams and job recruitment in various reputed industries by Dimensions Coaching Center, Guntur. The Chairperson instructed the IQAC members to encourage the staff to publish research papers, Books, Book Chapters in Web of Science or Scopus. It was decided to conduct Student Induction Programme from 18<sup>th</sup> to 22<sup>nd</sup> October to help new students to adjust and feel comfortable in the new environment of our institution. The Chairperson asked the members to collect data for ISO Audit for the Implementation of Energy Saving Practices and for the Implementation of Greenery and Environmental Promotion Activities on 9<sup>th</sup> November, 2022. She also asked the members to prepare for the ISO audit for imparting quality Education to Degree and PG students on 10th January, 2023. The meeting ended at 3.30 P.M.

M. Aruna  
Ms.M.Aruna

IQAC Coordinator

S. Shiny K. P  
Dr. Sr. Shiny K. P  
Chairperson

IQAC Coordinator  
J.M.J. College for Women (Autonomous)  
TENALI



Principal  
J.M.J. COLLEGE FOR WOMEN (Autonomous)  
TENALI - 522 202

## Action Taken Report

The following action plans were discussed in the IQAC meeting held on 14<sup>th</sup> October, 2022, and the outcome achieved as follows;

S.No	Plan of Action	Achievements/ Outcomes
1	Solidarity Day	Organized Solidarity day on 29.10.2022
2	Introduce three new UG Programmes	Received proceedings order from University to commence three new UG programmes such as B.Sc Agriculture and Rural Development, B.Sc Data Science and BBA from the academic year 2023-24.
3	Conducting II-MID, Re-MID, Practical and Semester end examinations	Conducted II-MID Examinations from 19 <sup>th</sup> to 21 <sup>st</sup> December, 2022, Re-MID Examinations from 1 <sup>st</sup> to 3 <sup>rd</sup> February and from 6 <sup>th</sup> to 23 <sup>rd</sup> February, 2023 practical examinations followed by 1 <sup>st</sup> & III Semester End examinations.
4	International and National Webinars/ Seminars	<p>Under the guidance of IQAC, the following International and National Webinars &amp; Faculty Development Programmes were organized by various departments to improve the quality of teaching and learning.</p> <ul style="list-style-type: none"> <li>▪ Department of English and Zoology jointly organized an online Interdisciplinary Six-Day National Webinar cum Faculty Development Programme on Emerging Trends and Technologies in development of Skills in Higher Education from 21<sup>st</sup> to 26<sup>th</sup> November 2022.</li> <li>▪ Department of Physics and Mathematics jointly organized online a 5 Day National Level Faculty Development Programme on Effective Pedagogy for Science from 29<sup>th</sup> November to 3<sup>rd</sup> December, 2022.</li> <li>▪ Department of Telugu organized two days National Seminar on Klipatnam Rama Rao Kathalu- samajika nepadhyam at JMJ College Seminar Hall on 6<sup>th</sup> &amp; 7<sup>th</sup> December 2022.</li> <li>▪ Department of Botany and Chemistry jointly organized 5 day International webinar on Current Trends and Future Advances in Chemical Science and Life Sciences from 13<sup>th</sup> to 17<sup>th</sup> December 2022.</li> </ul>

		<ul style="list-style-type: none"> <li>IQAC organized <b>12 days FDP on Communication Skills for all Faculty members</b> from 7<sup>th</sup> to 18<sup>th</sup> February, 2023. Resource Persons were Prof.Madhu Sudan and Mr.Sandeep from Dimensions Coaching Centre, Guntur.</li> </ul>
5	Workshop on Stress Management	Organized a workshop on Stress Management on 31.10.2022 by Dr.B.Nagesh, NIMHANS, Bangalore.
6	Organizing online & offline coaching classes for Degree Students	Arranged offline coaching classes on Sundays and online classes after college hour for the Degree Students by Dimensions Coaching Center, Guntur.
7	Publishing Research Papers, Books and Book Chapters	A few of our Faculty members published research articles in reputed journals.
8	Student Induction Program (SIP)	Organized Student Induction Program from 18 <sup>th</sup> to 22nd October, 2022.
9	ISO Audit	<ul style="list-style-type: none"> <li>ISO Audit was completed and received ISO 50001:2011 Certification from HYM, Hyderabad for the Implementation of Energy Saving Practices on 9th November, 2022.</li> <li>Received ISO 14001:2015 Certification from HYM, Hyderabad for the Implementation of Greenery and Environmental Promotion Activities on 9<sup>th</sup> November, 2022.</li> <li>Received ISO 9001:2015 Certification from HYM, Hyderabad for providing Quality Education to Degree and PG students on 10th January, 2023.</li> </ul>

*M. Aruna*

Ms.M.Aruna  
**IQAC Coordinator**  
 IQAC Coordinator

**J.M.J. College for Women (Autonomous)**  
**TENALI**

*S. Shiny K. P*  
 Dr. Sr. Shiny K. P  
 Chairperson

*Principal*  
**J.M.J. COLLEGE FOR WOMEN (Autonomous)**  
**TENALI - 522 202**





**JMJ COLLEGE FOR WOMEN (AUTONOMOUS), TENALI**

**IQAC Meeting Notice**

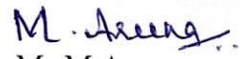
**30-11-2022**

This is to inform all the members that the IQAC meeting will be held on **5<sup>th</sup> December, 2022** in the Board Room at 3.30 P.M. The IQAC members are requested to make it convenient to attend the meeting without fail.

**Agenda:**

1. Submission of AQAR
2. Participation in NIRF
3. Conducting VI Semester end examinations
4. Internships - I & II
5. Commencement of II & IV Semesters
6. Annual Day celebrations
7. Parent-Teacher Meetings
8. Any other matter with the permission of the Chairperson

  
Principal  
J.M.J. COLLEGE FOR WOMEN (Autonomous)  
TENALI - 522 202

  
Ms.M.Aruna  
IQAC Coordinator

**IQAC Coordinator**  
**J.M.J. College for Women (Autonomous)**  
**TENALI**



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**JMJ COLLEGE FOR WOMEN (AUTONOMOUS):: TENALI**

**Internal Quality Assurance Cell (IQAC) - 2022 - 23**


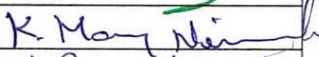
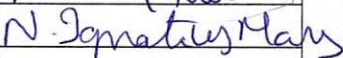
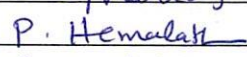
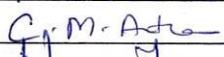
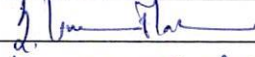
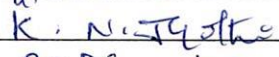

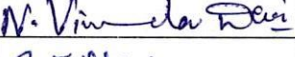
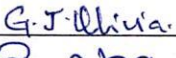

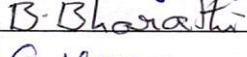
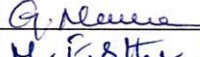
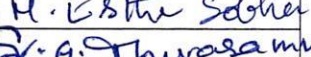
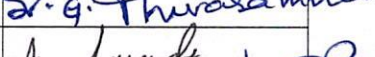
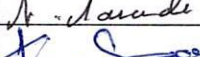
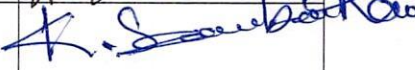
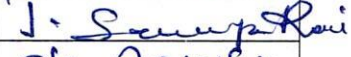

**Minutes of IQAC Meeting held on 5<sup>th</sup> December, 2022**

The IQAC meeting was held on 5<sup>th</sup> December, 2022 in the Board Room at 3 pm to discuss the following agenda;

**Agenda:**

1. Submission of AQAR
2. Participation in NIRF
3. Conducting VI Semester end examinations
4. Long Term and Short Term Internships
5. Commencement of II & IV Semesters
6. Annual Day celebrations
7. Parent-Teacher Meetings
8. Any other matter with the permission of the Chairperson

The following Members were present for the meeting;

S.No	Members of IQAC	Designation	Signature
1	Dr.Sr.Shiny.K.P	Principal, Chairperson	
2	Ms. Ms. K. Mary Nirmala	Administrative Officer	
3	Ms. N. Ignatius Mary	Sr. Asst., Administrative Officer	
4	Ms. P. Hemalatha	Member	
5	Ms C.M. Anitha	Member	
6	Dr.S.Umamaheswari	Member	
7	Dr. K. Nirmala Jyothi	Member	
8	Ms. B. Mary Kumari	Member	
9	Dr. N. Vimala Devi	Member	
10	Dr. G. Jyothi Olivia	Member	
11	Dr.R.Nagajyothi	Member	
12	Ms. B. Bharathi	Member	
13	Ms. G. Naveena	Member	
14	M. Esther Shoba	Librarian	
15	Dr.Sr. Theresamma. Gade	Member from Management	
16	Sr. G. Mary Sarada	Member from Management	
17	Mr. K. Sambasiva Rao Rtd. Principal	Local nominee – External Member	
18	Dr. T. Swaruparani, Principal	Alumnae	
19	Ms. Ch. Anu sree, III B.Sc.	Student Representative	

	CBZ		
20	Ms. R.Pavithra, III B.Sc. MPC.	Student Representative	R. Pavithra.
21	Dr. S. Siva Ramakrishna	Industrialist	<del>Dr. S. Siva Ramakrishna</del>
22	Ms.M. Aruna	IQAC Co-coordinator	M. Aruna

The Chairperson welcomed the members. IQAC Coordinator presented the minutes of the previous IQAC meeting. It was decided to review the AQAR data and finalize it for the submission on 20.12.2022. The Chairperson asked the members to collect the data to participate in NIRF 2022 and submit the data required within the stipulated time period.

It was decided to conduct VI Semester End Examination from April last week to 1<sup>st</sup> week of May, 2023. The Chairperson asked to submit the short term and long term Internship Reports & marks to the Examination Cell on or before 8<sup>th</sup> February, 2023 and she informed that the duration of internship is six months (540 hours) for Final Degree students. It was decided to commence the II & IV Semesters classes from 24.02.2023 onwards. It was decided to celebrate College Annual Day on 10<sup>th</sup> March 2023. The members decided to conduct Parent-Teacher Meetings on 31st January, 2023. The meeting ended at 4.30 PM.

*M. Aruna*  
Ms.M.Aruna  
IQAC Coordinator

**IQAC Coordinator**  
**J.M.J. College for Women (Autonomous)**  
**TENALI**

*S. Shiny K. P*  
Dr. Sr. Shiny K. P  
Chairperson

**Principal**  
**J.M.J. COLLEGE FOR WOMEN (Autonomous)**  
**TENALI - 522 202**



## Action Taken Report

The following actions were taken on the points discussed during the IQAC meeting held on 5<sup>th</sup> December, 2022.

S.No	Plan of Action	Achievements/ Outcomes
1	Submission of AQAR	Reviewed the AQAR data on 20.12.2022 and it was observed that we need to add a few more information in some of the criteria. So the time was extended to collect and add the information till the end of May 2023.
2	Participation in NIRF	Data for NIRF was collected and submitted on 2 <sup>nd</sup> January 2023.
3	Conducting VI Semester End examinations	Conducted VI Semester End Examination from April last week to 1 <sup>st</sup> week of May, 2023.
4	Long Term and Short Term Internships	The mentors submitted the short term and long term Internship Reports & marks to the Examination Cell by 8 <sup>th</sup> February, 2023.
5	Commencement of II & IV Semesters	II & IV Semesters classes commenced from 24.02.2023 onwards
6	Annual Day celebrations	Celebrated College Annual Day on 10 <sup>th</sup> March 2023.
7	Parent-Teacher Meetings	Conducted Parent-Teacher Meetings on 31st January, 2023.

*M. Aruna*

Ms.M.Aruna

IQAC Coordinator

IQAC Coordinator

J.M.J. College for Women (Autonomous)  
TENALI

*S. Shiny K. P*  
Dr. Sr. Shiny K. P  
Chairperson

Principal

J.M.J. COLLEGE FOR WOMEN (Autonomous)  
TENALI - 522 202



**JMJ COLLEGE FOR WOMEN (AUTONOMOUS), TENALI**

**IQAC Meeting Notice**

**1-2-2023**


This is to inform all the members that the IQAC meeting will be held on **4<sup>th</sup> February, 2023** in the Board Room at 3.30 P.M. The IQAC members are requested to make it convenient to attend the meeting without fail.

**Agenda:**

1. Art & Science Exhibition-2023
2. Future plans for the year 2023-24
3. Value Education and Remedial classes
4. Review of Departmental and Committee Activities.
5. Faculty Forum Lectures for the year 2023-24
6. Student Satisfaction Survey
7. Conducting Re-MID, Pre-Practicals, Yoga practical Exam and Semester End Examinations
8. BoS, Academic Council, Governing Board meetings
9. Any other matter with the permission of the Chairperson.

  
Principal  
J.M.J. COLLEGE FOR WOMEN (Autonomous)  
TENALI - 522 202



  
Ms.M.Aruna  
IQAC Coordinator

**IQAC Coordinator**  
**J.M.J. College for Women (Autonomous)**  
**TENALI**

17

**JMJ COLLEGE FOR WOMEN (AUTONOMOUS):: TENALI**

**Internal Quality Assurance Cell (IQAC) - 2022 - 23**

**Minutes of IQAC Meeting held on 4<sup>th</sup> February, 2023**

The IQAC meeting was held on 4<sup>th</sup> February, 2023 in the Board Room at 3.30 pm to discuss the following agenda;

**Agenda:**

1. Art & Science Exhibition-2023
2. Future plans for the year 2023-24
3. Value Education and Remedial classes
4. Review of Departmental and Committee Activities.
5. Faculty Forum Lectures for the year 2023-24
6. Student Satisfaction Survey (SSS)
7. Conducting Re-MID, Pre-Practicals, Yoga practical Exam and Semester End Examinations
8. BoS, Academic Council, Governing Board meetings
9. Any other matter with the permission of the Chairperson.

The following Members were present for the meeting;

S.No	Members of IQAC	Designation	Signature
1	Dr.Sr.Shiny.K.P	Principal, Chairperson	
2	Ms. Ms. K. Mary Nirmala	Administrative Officer	K. Mary Nirmala
3	Ms. N. Ignatius Mary	Sr. Asst., Administrative Officer	N. Ignatius Mary
4	Ms. P. Hemalatha	Member	P. Hemalatha
5	Ms C.M. Anitha	Member	C.M. Anitha
6	Dr.S.Umamaheswari	Member	S. Umamaheswari
7	Dr. K. Nirmala Jyothi	Member	K. N. Jyothi
8	Ms. B. Mary Kumari	Member	B. Mary Kumari
9	Dr. N. Vimala Devi	Member	N. Vimala Devi
10	Dr. G. Jyothi Olivia	Member	G. J. Olivia
11	Dr.R.Nagajyothi	Member	R. Naga Jyothi
12	Ms. B. Bharathi	Member	B. Bharathi
13	Ms. G. Naveena	Member	G. Naveena
14	M. Esther Shoba	Librarian	M. Esther Shoba
15	Dr.Sr. Theresamma. Gade	Member from Management	Sr. G. Theresamma
16	Sr. G. Mary Sarada	Member from Management	G. Mary Sarada
17	Mr. K. Sambasiva Rao Rtd.	Local nominee - External	K. Sambasiva Rao

	Principal	Member	
18	Dr. T. Swaruparani, Principal	Alumnae	J. Sumpathi Rai
19	Ms. Ch. Anu sree, III B.Sc. CBZ	Student Representative	Ch. Anu Sri
20	Ms. R.Pavithra, III B.Sc. MPC.	Student Representative	R. Pavithra.
21	Dr. S. Siva Ramakrishna	Industrialist	<del>H. S. Siva Ramakrishna</del>
22	Ms.M. Aruna	IQAC Co-coordinator	M. Aruna

The Chairperson welcomed the members and the meeting began with a short prayer. IQAC Coordinator presented the minutes of the previous IQAC meeting.

The members decided to conduct Art & Science Exhibition on 13<sup>th</sup> & 14<sup>th</sup> March, 2023 and also to conduct working model competitions for Colleges/Schools with cash prizes -I Prize – Rs. 4000/- , II Prize – Rs. 3000/- and III Prize – Rs. 2000/- for the winners.

The Chairperson asked the members to inform the HoDs of the departments and the conveners of the Committees to prepare the future action plans for the academic year 2023-24 and collect it through IQAC mail by 16<sup>th</sup> February 2023. She asked the members to inform the concerned staff to submit Value Education Classes Register and Remedial Classes Register by the end of February, 2023. She asked the members to review the Departmental and Committee activities and provide suggestions to improve their performance if necessary. It was decided to conduct Faculty Forum Lectures by the departments as per the Calendar. The IQAC Coordinator asked the members to conduct online **Student Satisfaction Survey (SSS)** by 15<sup>th</sup> March, 2023. It was decided to conduct Re-MID examinations for III year from 27<sup>th</sup> to 29<sup>th</sup> March 2023, Pre-practicals from 1<sup>st</sup> to 8<sup>th</sup>, April 2023, Yoga practical exam on 27.03.2023, public practical exams from 15<sup>th</sup> to 25<sup>th</sup> April 2023 and Semester End theory exams for III year Degree students from 2<sup>nd</sup> May 2023 as scheduled in the Calendar. It was decided to conduct Board of Studies meetings by all departments from 27<sup>th</sup> March to 3<sup>rd</sup> April 2023, Academic Council meeting on 13<sup>th</sup> May, 2023 and Autonomous Governing Board meeting on 18<sup>th</sup> May, 2023. The meeting ended at 4.45 PM.

*M. Aruna*  
Ms.M.Aruna

IQAC Coordinator

*S. Ch.*  
Dr. Sr. Shiny K. P  
Chairperson

IQAC Coordinator  
J.M.J. College for Women (Autonomous)  
TENALI



Principal  
J.M.J. COLLEGE FOR WOMEN (Autonomous)  
TENALI - 522 202